

LIMITED REOPENING TO THE PUBLIC

Our main priority is the health and safety of our staff and the public during the current Covid 19 pandemic. A gradual approach to reopening our office is the safest method. **Please be mindful of all CDC guidelines – Masks and Social Distancing Required.** In person access to our office will be limited as we continue to promote the use of electronic communication to assist you.

- **Services**

- Our office located at 100 W. Washington St. Suite 3400 Hagerstown, MD 21740 is staffed from 8:30am-4:30pm, Monday through Friday.
- Most services provided by this office can be fulfilled by the following:
 - Telephone: 301-739-3612
 - Fax: 301-733-8636 or 301-733-8643
 - Website: www.registers.maryland.gov

For your convenience, a secure drop box is located inside the 100 W. Washington St. entrance and this box is emptied several times a day.

- **Appointments**

- The office is open by appointment only.
- Appointments may be scheduled by emailing or calling our office.
- Please call our office in advance and you will be advised what will be required for your specific situation.

- **Pleadings**

- Our office accepts all types of filings by mail; special delivery or by using our secured drop box.
- Original Last Will and Testaments may be delivered in person by making an appointment or you may send by certified mail or deliver to our secured drop box.

- **Research area**

- Closed

- **Website**

- Please check www.registers.maryland.gov regularly for updates and additional information.

- **Orphans' Court**

- The Court meets every Tuesday from 9am-1pm for scheduled hearings.

Thank you for your patience and understanding during these difficult times. Please reach out to our office for any questions or concerns.

Sincerely, Jason A. Malott, Register of Wills for Washington County