

Carroll County Times

Dear Valued Advertising Customer,

This is to inform you that as of July 1, 2014, we will no longer be able to accept onsite payments. Our new payment process is much more convenient for you, saving you time and the effort of driving to our office.

All payments need to be in the form of check, money order, cashier's check, or credit card (Visa, MasterCard, Discover or American Express).

Please see the directions below for proper handling of your payment.

CREDIT CARD PAYMENTS:

To pay by credit card, please contact our customer service department at 866-874-3043. They will accept your payment now and any future payments you would like to make from the convenience of your own home. When you receive your credit card statement you will see the following displayed for a credit card charge: "BALTIMORE SUN ADVERTISING 866-8743043 MD US 21278".

CHECKS and MONEY ORDERS:

Checks need to be made payable to The Baltimore Sun Co. and mailed to our banking facility for processing, see the address below.

The Baltimore Sun Co.
PO Box 3132
Boston, MA 02241-3132

Also for your convenience you can include the tear off portion of your invoice along with your check, in the return envelope that comes with the bill.

Thank you for your continued business and support.